

# *St. John Bosco Conference*

## *Catechumenal Ministry Certification (RCIA)*



Preparation for all those involved in assisting the conversion process of newcomers to the Catholic Faith: This is a comprehensive training program offering the methodological, philosophical, and doctrinal topics essential to the evangelization and catechesis of those investigating and approaching membership in the Catholic Faith. Believing that the most significant factor in this process of conversion is the passing on a lived Faith, Franciscan University has committed itself to assisting in the preparation of men and women equal to the catechumenal task. While presenting a systematic doctrinal foundation coming directly from the *Catechism of the Catholic Church*, this track also includes the following: Scripture, the conversion process, liturgy, catechesis, pastoral care, and stages of the catechumenal process. Workshops on evangelism, canon law, and the catechumenate for children and adolescents will also be offered.

### **Registration and Attendance**

- Conference participants who would like to participate in the Catechumenal Ministry Certification Track must complete a registration form and return it to the track coordinator or track staff at check-in.
- Participants pursuing the certification **must attend all seven Catechumenal Ministry Certification Track workshops and all general sessions** during the week. Attendance will be monitored at all sessions, including the general sessions. It is very important that you record your name at each session you attend.

### **Administrative Fee**

In order to cover administrative costs to the Catechetical Institute (postage, supplies, photocopying, etc.) **all Catechumenal Ministry Certification Track participants will be charged a \$25.00 fee each year.** This fee will be paid to the Conference Office with your regular conference and housing costs. Please inform the conference staff that you would like to participate in this track.

### **Certification Requirements**

- Over successive summers, Catechumenal Certification Track participants will attend multiple workshops and general sessions on doctrine, the conversion process, Scripture, pastoring, liturgy, catechesis, stages of the catechumenal process, and some elective courses in related topics.
- Participants will also be required to submit reflection papers each year. These papers may be submitted at any time once participants have begun the certification process and must be received within six months after completing the final summer of training. Papers must be written on each of the following topics, and may be combined, as long as the total number of pages is completed and submitted.
  - ◆ The Catechumenate as a Liturgical, Catechetical, Pastoral Process (4 pages)
  - ◆ The Conversion Process (2 pages)
  - ◆ Jesus Christ (4 pages) This paper must be written with the Catechism of the Catholic Church as its primary source.
  - ◆ The Importance of Scripture in the Catechumenate (3 pages)
  - ◆ The Communal Aspects of the Catechumenate (3 pages)
  - ◆ The Liturgical Aspects of the Catechumenate (3 pages)

### **Assignments and Guidelines**

Papers must be postmarked by September 15, and mailed (or emailed) to the address below. There is no need to include a self-addressed, stamped envelope; however, on the cover sheet of your paper, please include your name, contact information, and the name and year of the Conference. Papers are to be typed double-spaced. Any citations to documents should be made within the text of the paper as follows: "Quotation" (Catechism of the Catholic Church or CCC 1234). Do not use endnotes or footnotes. Your papers will be returned to you with comments and a copy will be kept on file until you have completed the entire certification track sequence. Questions regarding assignments may be communicated to the Catechetical Institute (740) 284-5317, or [catechetics@franciscan.edu](mailto:catechetics@franciscan.edu). Papers may be sent to:

**Patty Norris:** [harmonic10@aol.com](mailto:harmonic10@aol.com)  
**Gary Norris:** [gbnref@aol.com](mailto:gbnref@aol.com)

### **Workshop Schedule for Catechumenal Ministry Certification at this Year's Conference\***

- ◆ Pastoring from the Rite of Election through the Neophyte Year
- ◆ Wielding the RCIA Rites Book Effectively
- ◆ How to Incorporate the Minor Rites and Liturgical Prayer Experiences
- ◆ Training Godparents and Sponsors
- ◆ Catechesis Across the Four Periods of the RCIA Process
- ◆ The Suitable and Complete Delivery of the Deposit of Faith
- ◆ The Deposit of Faith: An Introduction to the Catechism

