

St. John Bosco Conference

Parish Catechetical Leader Certification



This is a comprehensive plan offering the catechetical and philosophical topics essential to leadership in parish catechetical programs. This plan also covers essential administrative skills, including recruitment and training of catechists, planning and evaluation of curriculum and programs, and managing pastoral and parental relationships. In addition, topics such as evangelization and its link to catechesis, as well as catechetical program organization and assessment will be treated.

Since this track does not present the doctrinal foundation of Catholic teaching grounded in the *Catechism of the Catholic Church*, the candidate for this track is expected to hold an MA in Theology or to pass a significant assessment on the moral and doctrinal teachings of the Catholic Church before completion of the PCL track (see below). This certification, offered through the St. John Bosco Conference, meets or exceeds the standards for the National Profile of Diocesan Directors of Religious Education set by the National Conference of Catechetical Leadership.

Registration and Attendance

First-year participants *must complete* a registration form and return it to the PCL Track check-in desk on the first day of the conference. An appointment will be scheduled with a member of the PCL track faculty to discuss the program and determine the participant's objectives, needs, and personal interests.



Certification Requirements

PCL Track participants will attend multiple workshops and general sessions on catechetical methodology, strategies for successful programs, doctrine, Sacred Scripture, legal and pastoral issues, as well as the significant responsibilities of catechetical leaders.

Participants are encouraged to attend all seven PCL Track workshops offered on-ground. Any of the PCL workshops not taken on-ground must be completed online prior to certification, understanding that not all workshops are currently available in the online format.

The following are additional requirements:

1. Further into the certification, you will be required to teach a particular audience for at least 30 minutes on a topic of your choice at your home parish. A video of this teaching will be submitted to the PCL Track faculty for evaluation according to specific criteria which you'll be given after your first year of workshops.
2. Prior to the final year of certification, you will be required to submit a complete organizational plan for a parish faith formation program according to a specific profile. You'll then schedule a time to present your plan during their final summer before the PCL track faculty during an oral question/answer period. You must contact your track coordinator prior to beginning this project to obtain a unique parish profile upon which their assignment will be based.
3. Lastly, you will be required to complete and pass a multiple choice test based on the content of the *Catechism of the Catholic Church*. This test, offered online, is to be passed prior to completion of the certification.

Questions regarding assignments may be directed to the Catechetical Institute at: (740) 283-6754, or by email: ci@franciscan.edu.

Track Structure

On the following pages is a detailed breakdown of the structure of this track. As with all of the tracks at the St. John Bosco Conference, some of the workshops are taught at the Conference, and some are available online as well. Eventually, as our filming and post-production schedule permits, all of this track's workshops will be available online at: www.FranciscanAtHome.com

We look forward to meeting you at the Conference, and to serving you!

ONLINE

Parish Catechetical Leader (PCL) Track



This all-encompassing three-part series of workshops addresses the spiritual, catechetical, relational, and philosophical topics essential to leadership in parish catechetical programs. Whether a catechetical leader is tasked with ministry to adults, teens, children, or all three, the workshops in this track cover vital administrative skills, including recruitment and training of catechists, planning and evaluation of curriculum and programs, and managing pastoral and parental relationships. Additionally, this track addresses areas such as evangelization and its link to catechesis, catechetical program organization and assessment, working with people with diverse cultural backgrounds, serving those with special needs, and fostering the vocational discernment and spiritual formation of others.

*F*orming those who form others.



Parish Catechetical Leader (PCL) Track

Foundational PCL Certification (12 hrs)

FOUNDATIONS

1. Personality and Profile of the Successful PCL
2. Evangelizing Catechesis:
The 21st-Century Mandate
3. Prayer: Introduction to the Spiritual Life
of the Catechist
4. Teaching Catechesis for Conversion
5. Essential Link Between Liturgy and Catechesis

LEADERSHIP

6. Getting Parents Involved as Primary Educators
7. Planning for Success: Program Organization
& Assessment
8. Recruiting, Training, & Forming Volunteers I
9. Recruiting, Training, & Forming Volunteers II

MINISTRIES

10. Religious Education Material Evaluation
& Selection
11. First Penance & First Eucharist Preparation
12. Confirmation Preparation: Issues, Catechesis,
& Liturgy

Advanced PCL Certification – Part I (10 hrs + 2 electives)

FOUNDATIONS

1. The Deposit of Faith Across the Curriculum
2. Sacred Scripture: The Big Picture
3. Philosophical Foundations of Catechetics

LEADERSHIP

4. Legal Issues for PCLs: Ecclesial & Civil
5. Magisterial, Conciliar, & Catechetical
Documents I
6. Magisterial, Conciliar, & Catechetical
Documents II

MINISTRIES

7. Catechesis & Inculturation
for Diverse Communities
8. Catechesis for Persons with Physical
or Developmental Disabilities
9. Adult Catechetical Methodologies
& Learning Styles
10. The Catechumenate: Paradigm for
all Catechesis

Advanced PCL Certification – Part II (10 hrs + 2 electives)

FOUNDATIONS

1. Analyzing Doctrine
2. The Human Person

LEADERSHIP

3. Catechetical Mentorship
4. Being Guided & Guiding Souls
5. Budgeting, Time Management,
& Goal Planning for Religious Educators
6. The Parish as Workplace: Essential Realities
& Relationships

MINISTRIES

7. Developing Religious Education Policies
& Procedures
8. The Evangelizing Classroom
9. Discipling Adults
10. Child Catechetical Methodologies
& Learning Styles

Individuals taking this three-level certification are required to take a total of four electives from the lists below but would be allowed to take as many as they wish at no additional cost. All the workshops listed on this page will be available to take as enrichment by individuals in any other course or track.

ELECTIVES: ADULT CATECHESIS

1. Adult Faith & Moral Development
2. Hispanic Adult Ministry Strategies I
3. Hispanic Adult Ministry Strategies II
4. Catechetical Skills Builder Intensive I & II
5. Catechesis & Counseling
6. Catechesis & Deliverance/Healing
7. Contemporary Catechetical Issues
& Their Philosophical Roots
8. The Catechumenal Model in Other Forms
of Catechesis
9. Stages of the Catechumenate
10. The Parish: Home for the Catechumenate
11. The Parish: Home for Parent Formation
12. Rationale for the Catechumenate:
Christian Initiation in the 21st Century
13. Relations Among Parish, Diocese, & Holy See
14. Catechetics & Conversion Spirituality
15. Catechetics & History I
16. Catechetics & History II
17. Catechetics & Catholic Identity
18. Forming Souls Through Small Groups
19. Formation Work With Men I
20. Formation Work With Men II
21. Formation Work With Women I
22. Formation Work With Women II
23. Outreach & Evangelization Ministry I
24. Outreach & Evangelization Ministry II
25. Baptism Preparation Ministry
26. Marriage Preparation Ministry
27. Digital Catechesis: Using Tech Tools
to Teach Eternal Truths I & II
28. Parish Organizational Health I & II
29. Pastoral Issues in Adult Ministry
30. Creative Adult Formation Approaches

ELECTIVES: CHILDREN'S CATECHESIS

1. Child Faith & Moral Development I
2. Child Faith & Moral Development II
3. Teen Faith & Moral Development
4. Use of a Textbook & Other Resources
5. Ecclesial Method I & II
6. Selecting and Planning Liturgical
& Prayer Experiences for Children
7. Classroom Management
8. Grading and Assessment
9. Beyond the Classroom
10. Managing the Classroom Like St. John Bosco
11. Lesson Planning for Conversion
12. Shifting to Family-Centered Parishes
13. Preventive System of St. John Bosco
14. A Vision for Effective Youth Ministry
15. Engaging Youth Culture
16. Incarnational Ministry:
Relational Ministry With Teens
17. Effective Catechesis in a Youth Ministry Setting
18. Counseling & Pastoral Care of Teens
19. Understanding Catechesis With Teens
20. Theology of the Body: Teaching Catholic
Sexuality to Teens
21. Mobilizing Teens for Service, Leadership,
& Vocation
22. Introducing the Liturgy to Children
23. Introducing the Scriptures to Children
24. Introducing Reconciliation to Children
25. Introducing the Eucharist to Children
26. Observing & Evaluating Teachers
27. Working with Pastors & Principals
28. Pastoral Issues in Children's Ministry
29. Creative Children's Ministry Approaches

ELECTIVES: MINISTRY OF PARENTING

1. Theology of the Family
2. Domestic Church & School of Holiness
3. Godly Discipline
4. Parental Fortitude & Sunday Spirituality
5. Evangelical Effectiveness of Parenting
6. Mentoring Other Families
7. Parent Saints
8. Child Saints
9. Barriers to Evangelization Occurring
for Parents & by Parents
10. A Family Vocation to Homeschooling
11. Some Means for Parishes to Foster
Evangelizing Families
12. Training Parents to Form Their Children
in a Catholic Vision of Sexuality
13. Questions for Parishes in Discerning
Evangelization Efforts for Families
14. The Sacramentality Principle
15. Spiritual Honesty & Spiritual Joy
16. The Best of Effective Contemporary
Teaching Strategies
17. Renewing Faith in Our Families
18. Pilgrimage & Prayer in Family Life
19. Faith in Hispanic Families I
20. Faith in Hispanic Families II
21. Faith in African-American Families
22. Fostering Vocations I
23. Fostering Vocations II
24. Fostering Vocations at Home I
25. Fostering Vocations at Home II
26. Wife & Mother
27. Husband & Father
28. Pastoral Issues in Family Ministry
29. Creative Family Ministry Approaches