

# 2020 Steubenville San Diego Payment Form

*\*This form must accompany all mailed payments\**

## Group Information

Group Leader Name: \_\_\_\_\_ Group Name: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

## Payment Information

*Select how this payment should be applied to your existing registration. To help us apply your payment properly, please use the blank lines to fill in optional items ordered such as t-shirts, parking permits, late night snacks, etc.*

	<i># of spots</i>	<i>Total Amount</i>
<input type="checkbox"/> Deposits:	____ x \$40	\$ _____
<input type="checkbox"/> Remaining Balance:	____ x \$ ____	\$ _____
<input type="checkbox"/> _____:	____ x \$ ____	\$ _____
<input type="checkbox"/> _____:	____ x \$ ____	\$ _____
<input type="checkbox"/> _____:	____ x \$ ____	\$ _____
<input type="checkbox"/> _____:	____ x \$ ____	\$ _____
<b>Total Payment Enclosed</b>		<b>\$ _____</b>

## Payment Method

*Select method of payment. Must be in U.S. funds.*

Credit Card – fill in authorization below\*\*

Check/Money Order # \_\_\_\_\_

Make payable to **Franciscan University** and mail with this completed form to:

Franciscan University of Steubenville  
Christian Outreach Office  
Attn: Youth Conference Registration  
1235 University Blvd.  
Steubenville, OH 43952

*\*\*You can also easily make a secure credit card payment online at any time by following the link provided in your conference registration confirmation email and clicking "Already Registered". You will need your confirmation number or can request to have it resent to you.\*\**

## Credit Card Payment Authorization

Card No. \_\_\_\_\_ Exp. Date \_\_\_\_/\_\_\_\_  Master Card  Visa  Discover

Name as it appears on card: \_\_\_\_\_

Billing Address for Card: \_\_\_\_\_

*I, the above named, authorize Franciscan University of Steubenville to charge my credit card for the amount listed in Total Payment Enclosed line above.*

Signature of Card Holder: \_\_\_\_\_ Date: \_\_\_\_\_

## Due Dates

**Deposit:** At the time of or within two weeks of Online Registration date. *Late Deposit Payments will result in a 10% late fee and may result in loss of spots.*

**Remaining Balance:** May 21, 2020. *Late Final Payments will result in 10% late fee. All spots added after this date must be paid in full upon registration.*

This is NOT a registration form. You must register online at [steubenvilleconferences.com](http://steubenvilleconferences.com).  
If you have any questions, please contact 740-284-5888 or [youthconferences@franciscan.edu](mailto:youthconferences@franciscan.edu).